



Application For Special Event Liability

GENERAL INFORMATION:

1. Name of Applicant: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Applicant's Web Site Address: _____
 2. Applicant is: Individual Corporation
 Partnership Other (Explain) _____
Applicant's interest in this event? _____
Names of other individual(s) or group(s) taking part in or sponsoring this event: _____
 3. Location where event is to take place:
Street: _____
City: _____ State: _____ Zip: _____
 4. Location is: Arena Convention Center Fairgrounds
 Public Park Private Residence Stadium
 Other (Describe)* _____
 - Event is being held: Indoor Outdoor
 5. Type of event?

<input type="checkbox"/> Concert/Musical Performance	<input type="checkbox"/> Picnic
<input type="checkbox"/> Fund Raiser	<input type="checkbox"/> Convention/Trade Show
<input type="checkbox"/> Parade	<input type="checkbox"/> Company Picnic
<input type="checkbox"/> Sporting Event	<input type="checkbox"/> Political Event
<input type="checkbox"/> Other (describe)* _____	
- Give full description of events and schedules, and purpose of event. **(Attach copy of brochure and/or flyer)***
- _____
- _____
- Web site address: _____
- Is this part of a larger event? Yes No
- If yes, please describe:* _____
6. Dates of Event: From ____/____/____ To: ____/____/____
Hours of Event: From ____/____/____ To: ____/____/____
Effective Dates Desired: From ____/____/____ To: ____/____/____
- *If multiple event dates, attach schedule.**
7. Is there an admission fee? Yes No
If yes, what is the price of admission? _____ Estimated gross receipts: _____
Is admission: General Admission By invitation only
Total estimated attendees per day _____ Total estimated for event: _____
What is maximum capacity of location holding event? _____
Average age of attendee is: _____

8. What type of seating will be provided? Bleachers Open Field Grandstand Stadium
 Other _____
 Is seating: Temporary Permanent
 If temporary, who is responsible for set up? _____
9. Are there any water hazards present? Swimming Pool Lake Pond
 Other (describe) _____

EVENT HISTORY:

10. Has this event taken place before? Yes No
 How many years? _____
 What was the previous attendance? _____
 Has applicant had previous insurance for this or any similar event? Yes No
 Prior carrier: _____ Expiring Premium: _____
 Have there been any losses in the past five years? Yes No

If yes, please attach company hard copy currently valued loss runs.

GENERAL LIABILITY:

11. Limits of Liability Requested: \$ _____ / _____ / _____
12. Name of any Additional Insured: _____
 Mailing Address: _____
 Additional Insured's interest in this event: _____
13. Will there be any live music? Yes No
If yes, what type of music? _____
 Provide name of entertainer: _____
 Any other type of entertainment? Yes No
If yes, please describe _____
 Any stage pyrotechnics? Yes No
 If yes, Indoor Outdoor
 Do you require all musicians/entertainers to provide you with a Certificate of Insurance? Yes No
 What limits of liability do you require? _____
 Are you named as an Additional Insured? Yes No
14. Describe any electrical or stage construction work performed by or for the proposed insured*: _____

15. If a sporting event, advise: # of participants _____ Professional Amateur
 Age of participant: _____ Under 18 _____ Over 18 _____
 # of games _____ # of races _____
 Is coverage desired for participants? Yes No
 Describe distance and protection between spectators and participants (**attach diagram**)*: _____

Describe any participation by spectators: _____

16. If a political event, advise: National event State event Local event
 Name of political figure and title: _____
 Describe purpose of event: _____

17. Will there be carnival or amusement type rides? Yes No
If yes, please provide a list of carnival/amusement rides including inflatables* _____
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- Do amusement ride operators carry own insurance? Yes No
 If so, at what limits _____? GL Work Comp
 Do you require Certificate of Insurance from all operators? Yes No
 Do you require all operators to name you as an Additional Insured on their policy? Yes No
18. Will there be any animals on display or petting zoos? Yes No
If yes, please provide details and list of animals* _____
 Any saddle animals or carriage rides? Yes No
 If yes, please provide details _____
19. Describe types of products sold or displayed by concessionaires: _____
 How many concessionaires will be attending event? _____
 Will alcohol be served? Yes No If yes, by applicant or independent vendors? _____
 Will Liquor Liability coverage be obtained? Yes No If yes, at what limits? _____
 Do you require all concessionaires to provide you with a Certificate of Insurance? Yes No
 What limits of liability do you require? _____
 Are you named as an Additional Insured? Yes No
20. Will there be any firework displays? Yes No
 Name of pyrotechnician: _____
 Licensed? Yes No
 Any affiliation between organization and pyrotechnician? Yes No
If yes, please provide details _____
 Will fire department and ambulance be on hand? Fire Ambulance
 Provide name and address of person or organization putting on display:

- Do you require them to provide you with a Certificate of Insurance? Yes No
 What limits of liability do you require? _____
 Are you named as an Additional Insured? Yes No
21. Describe type of Security and measures provided: _____

- Who provides Security?
 Employees of Applicant Local or State Police Independent Firm or Contractor
 Armed Unarmed
 If Independent Firm/Contractor:
 Do you require them to provide you with a Certificate of Insurance? Yes No
 What limits of liability do you require? _____
 Are you named as an Additional Insured? Yes No

FIREWORKS WARRANTY CLAUSE

- All fireworks will be displayed not less than 50 yards away from spectators and automobile parking lots.
- All displays will be aimed away from spectators and parking areas.
- A test display will be shot into the air at least one hour before the actual display.
- Fireworks that have been wet prior to the display will not be used.
- All fireworks will be purchased from a USA Distributor or Manufacturer.
- Area will be policed for all debris upon completion of firing the display and policed and inspected for debris again the next morning.
- Pyrotechnicians are specifically excluded from all liability coverage.

22. Do you understand that the above warranty will become a part of any fireworks liability coverage issued:

Applicant's Signature: _____

Title: _____ Date: _____

Producing Agent: _____

***IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET.**